



WEST DES MOINES
Water Works
www.wdmww.com

**MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES**

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**WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES**
Regular Meeting – April 16, 2018

A. C. Ward Municipal Water Treatment Plant
Conference Room - 1505 Railroad Avenue
4:00 P. M.

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Presentation on Economic Development in West Des Moines**
- 3. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 4. Financial Report**
- 5. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Meeting of March 19, 2018
 - b. Motion – Concurring with Staff Approval of Change Order #1 for the Process Pipe Cleaning and Valve Replacement Project
- 6. Recommendations from Committees**
 - a. Planning and Regionalization
 1. Motion – Approving and Authorizing Execution of a Proposal and Scope of Service with FCS Group for Phase 2 Study of Regionalization of Water Production Utility
 2. Motion – Approving and Authorizing Execution of Memorandum of Understanding between West Des Moines Water Works and City of West Des Moines for Appraisal for Purchase of City Hall Office Space
- 7. Recommendations from Staff**
 - a. Motion – Receive and File the West Des Moines Water Works Sanitary Survey

8. Construction Project Actions

- a. 2018 Water Main Replacement – Grand Avenue from Delevan Drive to Wolf Way
(Water Works Project No. 00800-120-18002)
 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 3. Motion – Receive and File Bids Received on April 4, 2018
 4. Resolution – Making Award of Contract
- b. 2018 Veterans Parkway Water Main Extension – 2,700 feet North of Willow Creek Street to South of SE Browns Woods Drive
(Water Works Project No. 00800-120-16005A)
 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 3. Motion – Receive and File Bids Received on April 4, 2018
 4. Resolution – Making Award of Contract
 5. Resolution – Approving Construction Contract and Bond
- c. 2018 Water Valve Insertion Project – Various Locations
(Water Works Project No. 00800-120-18006)
 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for taking of Bids Therefor (Bids: 2:00 P.M., May 9, 2018; Public Hearing: 4:05 P.M., May 21, 2018)

9. Motions to Pay Bills

- a. Non-Construction Bills \$331,286.20
- b. Construction Bills
- Synergy Contracting \$86,782.50
Process Pipe Cleaning and Valve Replacement

10. Motions to Receive, File and/or Refer

- a. Project Progress Report April 12, 2018
- b. Water Quality Report March 2018
- c. Check Register March 2018

11. Information Report

- a. Board of Trustees Standing Committees
 1. Customer and Community Relations – Mary Thomsen, Chair; Scott Brennan
 2. Finance and Audit – Gretchen Tegeler, Chair; Jody Smith
 3. Operations – Scott Brennan, Chair; Mary Thomsen
 4. Personnel and Compensation – Brian Rickert, Chair; Gretchen Tegeler
 5. Planning/Regionalization – Jody Smith, Chair; Brian Rickert
 6. Central Iowa Regional Drinking Water Commission – Jody Smith
- b. General Manager – Diana Wilson

- c. Finance Manager and Treasurer – Becky Scott
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City Discussion
 - 1. Old Business
 - 2. New Business

12. Strategy Session

- a. Motion – Closed Session to Discuss Real Estate Matters in Accordance with Iowa Code Chapter 21.5(1)(j)

13. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
